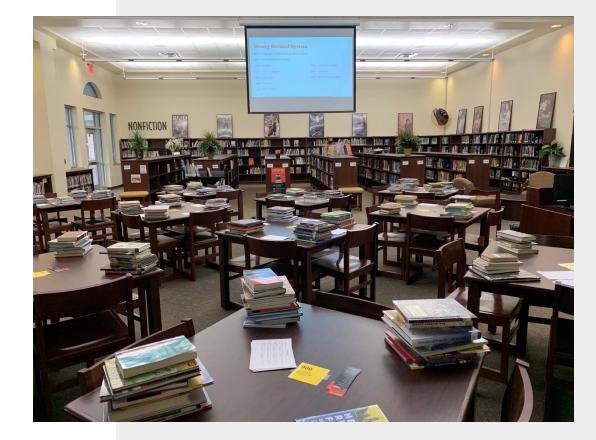


## **OMS** Library

**Curbside Checkout** 

# How curbside checkout works

- Use the Library Catalog to choose your books
- Take note of the Title, Author, and Call Number (example: FIC TAY or 918.25 OBR)
- Fill out the OMS Library Book Service - Curbside Request Form found in your OMS Library Google Classroom. You will need to get the Code for your classroom from your English Teacher.



#### Next Steps

- Be sure to put accurate information on the form
  - Working email (It is how I will let you know your book is ready.)
- Title of book, Author, and Call Number (How I will know what book to pull)
- When your guardian can pick it up on the curb in front of the library



#### Curbside Hours

Every Monday from 12:00 p.m. - 4:00 p.m.

Every Friday from 7:30 a.m. - 12:00 p.m.

Please email or call me with the time you will be coming to pick up the books.

karen.harmon@pisd.edu 469.752.8527



Call or email me to make special arrangements for pickup.

### Checkout Rules

#### • 5 Books at a time

- If you do not have any overdue books
- You must fill out a OMS Library Book Service - Curbside Request Form for EACH book requested
- You can check them out for THREE weeks!
- Please return in the library book drop located just outside the OMS front doors. (During inclement weather the book drop may be pulled inside)



**Book requests** made for Curbside service are for students learning at home only

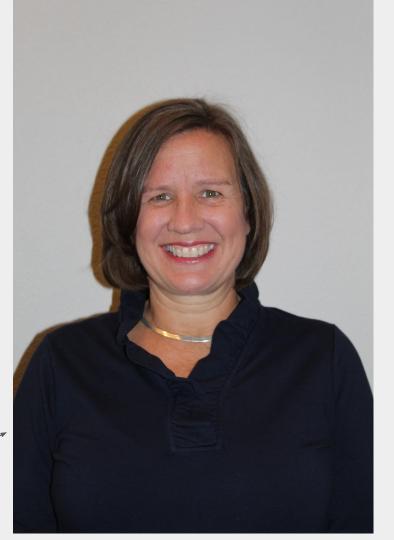
This is IMPORTANT! For when we get to see each other at school you will borrow books from the library differently.



#### **Scavenger Hunt**

The Scavenger Hunt can be found here: <a href="https://forms.gle/MmkazBovfZSdFRQT9">https://forms.gle/MmkazBovfZSdFRQT9</a>

Mrs. Harmon -



#### **Questions?**

Send a message through your Google Classroom or email me at karen.harmon@pisd.edu

